

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

**NEW DURHAM BUDGET COMMITTEE
PUBLIC HEARING
New Durham Community Room
January 11, 2017, 7:00p.m.**

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Cathy Orlowicz, Chair
Terry Jarvis, Vice Chair
David Bickford, Selectman
Dave Shagoury
Dave Curry
Tony Bonanno
Ellen Phillips

Also Present

Scott Kinmond, Town Administrator
David Bickford, resident
Dot Veisel, resident
David Swenson, resident
Joan Swenson, resident
Greg Anthes, resident
Janis Anthes, resident
Richard Leonard, resident
Fred Quimby, resident
Michele Kendrick, resident
Nicole Hunter, Parks and Recreation Commission
Mike Gingras, Department of Public Works

Call to Order

Chair Orlowicz called the meeting to order at 7:00p.m. and read the notice of the public hearing for the proposed Fiscal Year 2017 term budget.

Chair Orlowicz asked Town Administrator Kinmond if there is any business to be transacted for the Capital Reserve Funds. Town Administrator Kinmond replied action can be taken now or later. The Board of Selectmen have already made their recommendations for the Warrant. Town Administrator Kinmond stated revenue also needs to be addressed relative to Articles 8 and 9.

Chair Orlowicz opened the Public Hearing and stated the purpose of the hearing is for discussion and a brief review with public comment followed by deliberation by the

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

Committee. She gave an overview of the goals of the Budget Committee which was achieved in an overall reduction of the Operating Budget by \$43,325.

Warrant Article 3- Operating Budget

Chair Orlowicz stated the proposed Operating Budget to be presented on the Warrant Article 3 in the amount of \$2,751,234.00 with a Default Budget amount of \$2,796,608, which is the same as last year with certain adjustments as required by law. It was explained the Default Budget is set by New Hampshire Department of Revenue formulation; the increases reflect longevity raises. There was discussion of the definition of the Default Budget. Mr. Curry noted he would like to see the Default Budget reflect the known principle and interest payments in lieu of last year's amount, which was higher. Town Administrator Kinmond replied he would have to check with DRA. Mr. Curry pointed out a Default Budget in this amount would raise \$8,561 more than is needed.

Mr. Curry made a motion to amend the Article 2 to state that the Default Budget shall be \$2,788,047. Ms. Jarvis seconded the motion. Motion passed, 7-0-0.

Chair Orlowicz asked if there is any discussion for the total proposed 2017 Operating Budget and the line items were reviewed.

Account 4130 – Executive Office

The Budget Committee is proposing an amount of \$222,373. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4140 - Elections and Registration

The Budget Committee is proposing an amount of \$100,072. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4150- Finance Administration

The Budget Committee is proposing an amount of \$100,471. No public comment

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4152- Assessing

The Budget Committee is proposing \$43,705. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4153 – Legal

The Budget Committee is proposing an amount of \$30,000. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

Account 4155 – Personnel Administration

The Budget Committee is proposing an amount of \$38,803. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4191 – Planning

The Budget Committee is proposing an amount of \$3,075. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4192 – Zoning

The Budget Committee is proposing an amount of \$1,001. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4194 – General Government Buildings

The Budget Committee is proposing an amount of \$27,656. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4195 – Cemetery

The Budget Committee is proposing an amount of \$4,000. Public Comment: Greg Anthes, resident, stated the Board of Selectmen recommended the amount of \$5,000 and explained the increase was for the contract mowing costs. The amount approved by the Budget Committee were reviewed and discussed. Town Administrator Kinmond stated there was discussion about the use of trust funds for perpetual care. David Swenson confirmed the difference was discussed as being from trust funds. There was discussion of the fees collected for graves as well as the costs of mowing.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – No; Cathy Orlowicz – Yes.

Account 4196 – Insurance

The Budget Committee is proposing an amount of \$52,000. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4199 – Other General Government

The Budget Committee is proposing an amount of \$7,800. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4210 – Police Department

The Budget Committee is proposing an amount of \$500,120. Public Comment: Mr. Anthes stated when the Board of Selectmen reviewed this account they felt the number of

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

officers and the expenses of the department would be covered with the approved amount of \$488,079.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – No; David Bickford – No; Cathy Orlowicz – Yes. Motion passed, 5-2-0.

Account 4220 – Fire Department

The Budget Committee is proposing \$220,995. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes. Motion passed, 7-0-0.

Account 4240 – Building Inspection

The Budget Committee is proposing an amount of \$32,070. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes. Motion passed, 7-0-0.

Account 4290 – Emergency Management

The Budget Committee is proposing an amount of \$753. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes. Motion passed, 7-0-0.

Account 4291- Forestry

The Budget Committee is proposing an amount of \$13,499. No public comment. **Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes. Motion passed, 7-0-0.**

Account 4312 – Highway

The Budget Committee is proposing an amount of \$829,556. No public comment. **Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – No; David Bickford – Yes; Cathy Orlowicz – Yes. Motion passed, 6-1-0.**

Account 4324 – Solid Waste

The Budget Committee is proposing an amount of \$246,392. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4411 – Health Officer

The Budget Committee is proposing an amount of \$2,355. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

Account 4415 – Other Agencies

The Budget Committee is proposing an amount of \$6,500. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4441 – Welfare

The Budget Committee is proposing an amount of \$12,208. No public comment. **Roll**

Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4220 – Recreation

The Budget Committee is proposing an amount of \$61,282. No public comment. **Roll**

Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account 4583 – Town Historian

The Budget Committee is proposing an amount of \$175. No public comment. **Roll Call:**

Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Abstain. Motion passed, 6-0-1.

Account 4589 – Culture and Public Recreation

The Budget Committee is proposing an amount of \$515. No public comment. **Roll Call:**

Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Account – Conservation

The Budget Committee is proposing an amount of \$1,795. No public comment. **Roll**

Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes.

Accounts 4711, 4721 and 4723 – Bonds

The Budget Committee is proposing a total for the accounts of \$67,733. No public comment.

Roll Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – Yes; Cathy Orlowicz – Yes. Motion passed, 7-0-0.

Account 4550- Library

The Budget Committee is proposing an amount of \$123,430. No public comment. **Roll**

Call: Ellen Phillips – Yes; Terry Jarvis – Yes; David Curry – Yes; David Shagoury; Tony Bonanno – Yes; David Bickford – No; Cathy Orlowicz – Yes. Motion passed, 6-1-0.

New Durham Budget Committee

Public Hearing

January 11, 2017

Draft

Mr. Curry made a motion to adopt Warrant Article 3 as amended. Ms. Jarvis seconded the motion. Motion passed, 7-0-0.

Article 4- Road Reconstruction Program

Chair Bickford Orlowicz stated the Budget Committee is proposing the amount of \$330,000 with \$162,000 to be taken from Capital Reserve Funds. Public Comment: Mr. Anthes stated the Board of Selectmen discussed elimination of Article 4 and move funds to the Capital Reserve Funds in the amount \$750,000. Ms. Jarvis asked for clarification. Mr. Swenson stated additional information has been received since the Board of Selectmen discussion advising against that. There was discussion of the funds and CRF balance.

Mr. Curry made a motion to approve Article 4 as written. Ms. Jarvis seconded the motion. Motion passed, 7-0-0.

Article 5 –

To see if the Town will vote to raise and appropriate the sum of \$170,000 to be placed in previously established Capital Reserve Funds as follows with the said funds to come from taxation: Police Cruise, \$12,500; 1772 Meetinghouse, \$7,000; Solid Waste Facility Equipment, \$5,000; Public Safety facilities Improvement, \$5,000; Fire Truck, \$50,000; Municipal Facility Land Acquisition, \$5,000; Fire Department Ancillary Equipment, \$5,000; Library Facility, \$13,000; Smith Ballfield and Equipment, \$ 7,500; Road Reconstruction, \$50,000 for a total of \$170,000.

Public Comment: Mr. Swenson noted there is no ongoing strategic plan for Highway Vehicles; same for the municipal land acquisition, which the CRF currently has, a balance of \$49,000 and stated he isn't sure why additional monies are being appropriated. Janis Anthes, resident, questioned why \$50,000 is going back into the Road Reconstruction CRF if there is no strategic road-paving plan. Chair Bickford gave a response. There was discussion of the Highway Department equipment. Ms. Phillips asked for clarification whether a special warrant article is needed to appropriate \$50,000.

Ms. Jarvis made a motion to approve Article 6 as written in the total amount of \$170,000 to go in to already established Capital Reserve Funds. Ms. Phillips seconded the motion. Motion passed, 7-0-0.

Article 6-

To see if the Town will vote to raise and appropriate the sum of \$65,000 to previously established Expendable Trust Funds as follows with said funds to come from taxation: Computer and Office Maintenance, \$10,000; Accrued Benefits Liability, \$25,000; Town Building Improvements, \$30,000 for a total of \$65,000.

Ms. Jarvis made a motion to approve Article 6 as written in the total amount of \$65,000 to be placed in previously established Expendable Trust Funds. Mr. Curry seconded the motion. Motion passed, 7-0-0.

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

Article 7

To see if the Town will vote to change the purpose of the existing Fire Truck Capital Reserve Fund to Fire Vehicle Capital Reserve Fund and designate the Board of Selectmen as Agents to Expend. This will require 2/3 majority vote.

Chair Orlowicz stated the Budget Committee does not vote on this article, as there is no dollar amount. Public Comment: Mr. Anthes asked if further phrasing was going to be added regarding tax impact. Town Administrator Kinmond concurred that edit was discussed and should be reflected. Mr. Curry stated the ambulance has its own fund so questioned whether this fund should exclude it. Ms. Jarvis stated the ambulance has a revolving fund but not a capital reserve fund.

Article 8

To see if the Town will vote to discontinue the Reevaluation Capital Reserve Fund that was created by Article 12 at March 5, 2000 Town Meeting. Said funds with accumulated interest to date of withdrawal are to be transferred to the General Fund. This will require 2/3 majority vote and there is no tax impact.

Ms. Jarvis asked for clarification about repurposing an established fund. There was discussion of what would happen in the event that article 8 and 9 are defeated. Mr. Swenson made comments relative to the process for funding articles. There was further discussion of the article.

Mr. Curry made a motion that the Budget Committee not recommend presenting Article 8 and Article 9 for consideration. Ms. Jarvis seconded the motion.

Discussion: Mr. Bickford stated he objects to this and it is outside the authority of the committee. **Motion passed, 4-3-0.**

Article 9

To see if the Town will vote to raise and appropriate the sum of \$53,000 for the Town's cyclical reevaluation and assessing related contract services. This will be a non-lapsing appropriation per RSA 32:7VI and will not lapse until the five year cyclical reevaluation is completed or by December 31, 2022. This does require a majority vote.

There was discussion of the confusing language of the article and edits were discussed.

Ms. Jarvis made a motion that the Budget Committee does not recommend Article 9 as revised. Motion failed for lack of second.

There was further discussion and it was noted that if the committee votes on this, another public hearing would be required although there is no time to reschedule. Chair Orlowicz suggested making a motion to recommend and if it fails to go from there.

Mr. Bonanno made a motion to approve Article 9 as amended. Mr. Bickford seconded the motion. Discussion: Ms. Phillips, Ms. Jarvis and Mr. Curry stated they think this article is unnecessary. **Motion failed, 2-5-0.**

*New Durham Budget Committee
Public Hearing
January 11, 2017
Draft*

Announcements

Chair Orlowicz outlined the following meeting schedule:

- Governor Wentworth Regional School District Deliberative Session, Saturday, February 4, 2017 at 10:00a.m.
- Town's Deliberative Session, Monday, February 6, 2017 at 6:00p.m. at the New Durham School
- Town Election and Polls will open on Tuesday, March 14, 2017, 8:00a.m. to 7:00p.m. at the New Durham School.
- Filing Period opens January 25, 2017 and will remain open until 5:00p.m., February 3, 2017. The school board opening needs to be filed at 140 Pine Hill Road, Wolfeboro.
- Planning Board Public Hearing, January 4, 2017 at 7:00p.m.

Other

Chair Orlowicz asked when they need to sign the MS7-37 form. Town Administrator Kinmond suggested meeting on January 24 to finalize and sign the document.

Chair Orlowicz stated there are two long-serving members of the committee who will not be returning to the committee, then thanked Mr. Curry and Mr. Shagoury for their service to the Town on the Budget Committee. She also noted that per vote at the last Town Meeting, the Budget Committee vacancies would become an elected position.

Chair Orlowicz closed the Public Hearing.

Fourth Quarter Budget Review

Chair Orlowicz stated Copple Crown Village District still needs to submit a budget for review and vote by the Budget Committee and its due the second week of February. The Budget Committee meeting was set for February ???, 2017.

Adjourn

Ms. Jarvis made a motion to adjourn. Mr. Curry seconded the motion. Motion passed, 7-0-0.

The meeting was adjourned at 9:19p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary